



Call for Proposals (CFP)

Aerospace Industry Support Initiative (AISI)

Identifying Beneficiaries to participate in the AISI Marine Manufacturing Supplier Development Programme – Technology Enhancement Intervention

TERMS OF REFERENCE (ToR)

CFP No: 002/01/12/2020

Date of Issue:	01 December 2020	
Closing date and time:	15 December 2020 at 16h00	
Submission Type:	Submissions by e-mail only	
Enquiries and Submission:	CSIR Manufacturing Cluster	Yolandi Oosthuizen – yoosthuizen@csir.co.za

TABLE OF CONTENTS

1	INTRODUCTION	3
2	BACKGROUND	3
3	SUPPLIER DEVELOPMENT INTERVENTION: TECHNOLOGY ENHANCEMENT	4
4	INVITATION FOR CFP	7
5	EVALUATION PROCESS AND CRITERIA	9
6	PROPOSAL SPECIFICATION	17
7	ELIMINATION CRITERIA	17
8	PROGRAMME DURARION.....	17
9	TIMELINE FOR INTERVENTIONS	17
10	SUBMISSION OF CFP	18
11	DEADLINE FOR SUBMISSION.....	18
12	GENERAL TERMS, GUIDELINES AND KEY POINTS	18
13	COST OF CFP	20
14	VALIDITY AND CORRECTNESS OF RESPONSES	20
15	RESPONSIBILITY TO EXECUTE, AND FAILURE TO COMPLY	20
16	VERIFICATION OF DOCUMENTS	20
17	DISCLAIMERS.....	21
18	CFP COMPLIANCE CHECK LIST	22
19	DECLARATION OF CONFLICT OF INTEREST FORM (APPLICANT).....	23
20	DECLARATION OF CONFLICT OF FINANCIAL INTEREST - AISI CFP 002/01/12/2020	23
21	DECLARATION	24
22	ANNEXURE A: PROPOSAL TEMPLATE (PROVIDED)	24

1 INTRODUCTION

This Call for Proposals (CFP) is published for the Marine Manufacturing Supplier Development Programme, hereafter referred to as “the Programme”. The programme is an initiative of the Department of Trade, Industry and Competition (**the dtic**) aimed at assisting marine manufacturers to address issues that might hinder or prevent their participation in the marine (and other) supply chain locally and internationally. The CFP is specifically directed to organisations that require support with Technology Enhancement.

The purpose of this document is to outline the framework for the CFPs and submission procedures with regards to the provision of services for “the Programme”. It serves as a guideline to potential beneficiaries interested in submitting proposals for consideration by the AISI technical review committee. It should be noted that in addition to organisations involved in or aiming to get access to the marine industry, other manufacturing industry suppliers will also be considered.

2 BACKGROUND

The Council for Scientific and Industrial Research (CSIR) is one of the leading scientific research and technology development organisations in Africa. In partnership with national and international research and technology institutions, the CSIR undertakes directed and multidisciplinary research and technology innovation that contributes to the improvement of the quality of lives of all South Africans. The CSIR’s main site is in Pretoria while it is represented in other provinces of South Africa through regional offices.

The Aerospace Industry Support Initiative (AISI) is an initiative of the **the dtic**. The AISI is hosted and managed by the CSIR and has a specific aim of industrial development. The AISI is a fully government-funded mechanism to support the local South African aeronautics, defence, space and **marine manufacturing industry**. Based on successful interventions in the aerospace sector, the AISI was tasked to perform a similar supplier development role for the Programme, an initiative of **the dtic**. This initiative was launched in 2019 and is currently in its second year.

2.1 MARINE MANUFACTURING SUPPLIER DEVELOPMENT PROGRAMME

The aim of the Programme is to make targeted interventions in partnership with, marine system or component manufacturers to improve industry competitiveness. The Programme

will be coordinated by **the dtic's** Industrial Competition and Growth and hosted, managed and implemented by the CSIR, through the AISI. The Programme aims to assist marine manufacturers to address issues that might hinder or prevent their participation in the marine (or other) supply chain locally or internationally. The programme aims to provide assistance in addressing issues related to:

- Technology Enhancement (see Section 2.1.1)

This CFP focusses specifically on Technology Enhancement. More specific information about the scope of this CFP is presented in Section 3.

2.1.1 TECHNOLOGY ENHANCEMENT

Assistance will be provided to manufacturers with technology enhancements (which could include testing or validation of new technology; or technology transfer to a beneficiary) in order to assist suppliers, enter new markets or enhance existing market positions in the marine and other industries. It should be noted that this CFP does not include support on Standards and Accreditation.

Details of the scope for the interventions are provided in Section 3, with more information about qualifying organisations provided in Section 4.1. More information about how to respond to this CFP is provided in Section 10.

3 SUPPLIER DEVELOPMENT INTERVENTION: TECHNOLOGY ENHANCEMENT

Technology enhancement is a critical aspect for the organisational growth within the manufacturing industry. The development and enhancement of new technologies, processes, and manufacturing methods is fundamental to remain competitive on a global stage. The technology enhancement intervention is divided into two categories as shown in Figure 1 below:

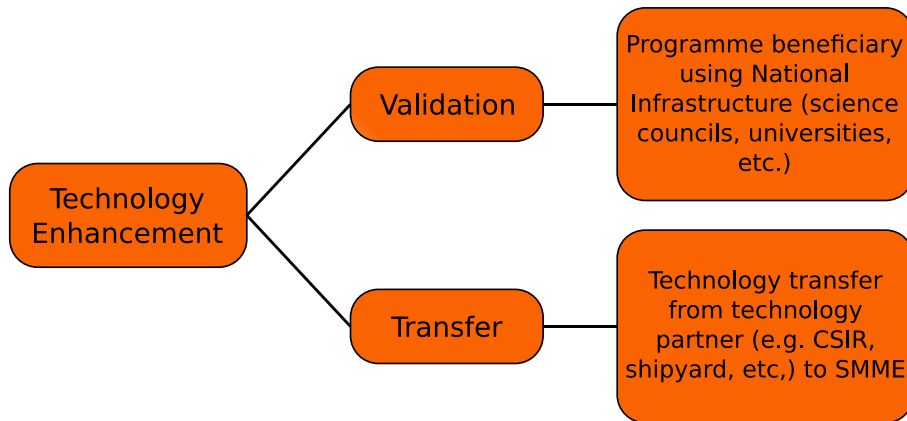


Figure 1: Technology Enhancement Interventions

3.1 TECHNOLOGY VALIDATION

Technology validation focuses on technologies that require manufacturers to utilise national infrastructure to develop and enhance the specified technologies. The national infrastructure could be in the form of testing or validation services that are required by manufacturers or any form of assistance that national infrastructure could provide to manufacturers with preference given, but not restricted, to specified thematic areas as indicated below. Technology validation may also include assisting organisations in meeting industry certification requirements both locally and internationally.

3.2 TECHNOLOGY TRANSFER

Technology transfer focuses on the transfer of a relevant technology from, for example: the CSIR, TEI, established shipyard or manufacturing companies in the marine industry or similar to a marine manufacturer. This would entail actual technology development and the transfer of skills and knowledge. Preference will be given to technology transfer projects which fall within the specified thematic areas, but are not limited to these thematic areas.

3.3 THEMATIC AREAS

The Programme is not prescriptive of the types of thematic areas to be supported. Preference will, however, be given to the following thematic areas:

- Radar technology;
- Electro-optics technology;
- Manufacturing techniques and technologies;
- 4IR technologies (e.g. (I)IoT, Automation and robotics, additive manufacture, etc.);

- Novel testing and product validation;
- Establishment of facilities or skills that can be shared by more than one manufacturer and/or service provider;
- Technology (validation or transfer) project that would allow beneficiaries to participate in designated public procurement programmes of working vessels.
- Technology (validation or transfer) project that would allow beneficiaries to supply one of the targeted components defined below.

3.4 TARGETED COMPONENTS

The Programme is not prescriptive of the types of components to be supported. Preference will, however, be given to interventions involving the following products:

- Marine grade steel and aluminium materials
- Pumps
- Valves
- Refrigeration and HVAC systems
- Fire and Smoke Dampers
- Fire Monitors
- Cranes and davits
- Ventilators and fans, and cabin units
- Application processes for paints and coatings
- Insulation materials
- Hydraulic equipment
- Radio and radar equipment
- Seals and gaskets (especially stern seals)
- Replenishment at sea systems
- Fixed pitch propellers
- Incinerators
- Storage tanks
- Desalination plant
- Windows and watertight doors
- Lights
- Anchors and chains
- Electrical components and fittings

3.5 TECHNOLOGY READINESS LEVELS (TRLS)

All projects supported through the technology enhancement intervention must be at a **TRL value of 4 or higher** at the start of the project. Evidence of this will need to be provided with the application. (See https://en.wikipedia.org/wiki/Technology_readiness_level for more information about TRLs if unfamiliar with the concept.)

3.6 PROJECT BUDGET

A total of R750 0000 (excl. VAT) is available for one technology enhancement project. Projects budgets must therefore not exceed R750 000 (excl. VAT), but smaller projects are encouraged. Larger projects will require a detailed motivation demonstrating significant benefits to the manufacturing industry. Funding can be used for internal or external organisational running, human resource, training, development, engineering support and similar costs. However, **funding may not be used for capital expenditure purchases.**

Any project proposals received with requested budget amounts over the above value will be disqualified. It will be beneficial for applicants to co-invest in the projects; this should be included in the pricing proposals. (This means that the total project amount including co-funding from the beneficiary can exceed the R750 000).

4 INVITATION FOR CFP

The AISI realises that there is a need to support the local industry; therefore, a Call for Proposals (CFP) is issued aimed at attracting projects that contribute towards the development of the marine manufacturing supply chain. This call is aimed at identifying qualifying organisations that require assistance with technology enhancement interventions in order to improve their competitiveness.

4.1 QUALIFYING ORGANISATION

Any organisation that is currently (or could be after benefitting from the proposed intervention) a system or component manufacturer in marine manufacturing is eligible to submit a CFP. Both large organisations as well as SMMEs are eligible, although preference will be given to SMMEs.

Note: A manufacturing SMME according to the National Small Business Amendment Act, No 26 of 2003, is defined as having less than:

- 200 full time employees;
- R51 million annual turnover; and
- R19 million total gross asset value (fixed property excluded).

Note: All applicants are required to include their B-BBEE certificate in their response to the CFP. The B-BBEE level is required to be maintained or improved throughout the duration of the project.

Note: Manufacturers that are currently receiving support for similar interventions from other South African Government departments or international organisations will not be considered for support. Proposals from organisations that have received (or are receiving) AISI funding may however be considered.

4.2 THE CALL FOR PROPOSALS PROCESS

The CFP process (depicted in Figure 2) is as follows:

- Qualifying organisations are invited to complete the [proposal template](#) and submit to the AISI as described in Section 10.
- All proposals will initially be reviewed to ensure that they fulfil the qualification and critical evaluation factors. If not, the project proposal will be disqualified, and the service provider will be informed thereof.
- All projects that fulfil the qualification and critical evaluation factors will then be categorised accordingly and the project proposals will be distributed to the members of a pre-determined technical review committee.
- Each member of the technical review committee will review and score the projects using pre-approved differentiation evaluation factors.
- A technical review will take place to obtain a final score and approval of all projects to be supported by the AISI.
- Service providers will be formally informed if their project was approved for support or not.
- Approved projects will be contracted through the CSIR processes and procedures.
- Contracts will be managed by the AISI including monitoring of approved deliverables.

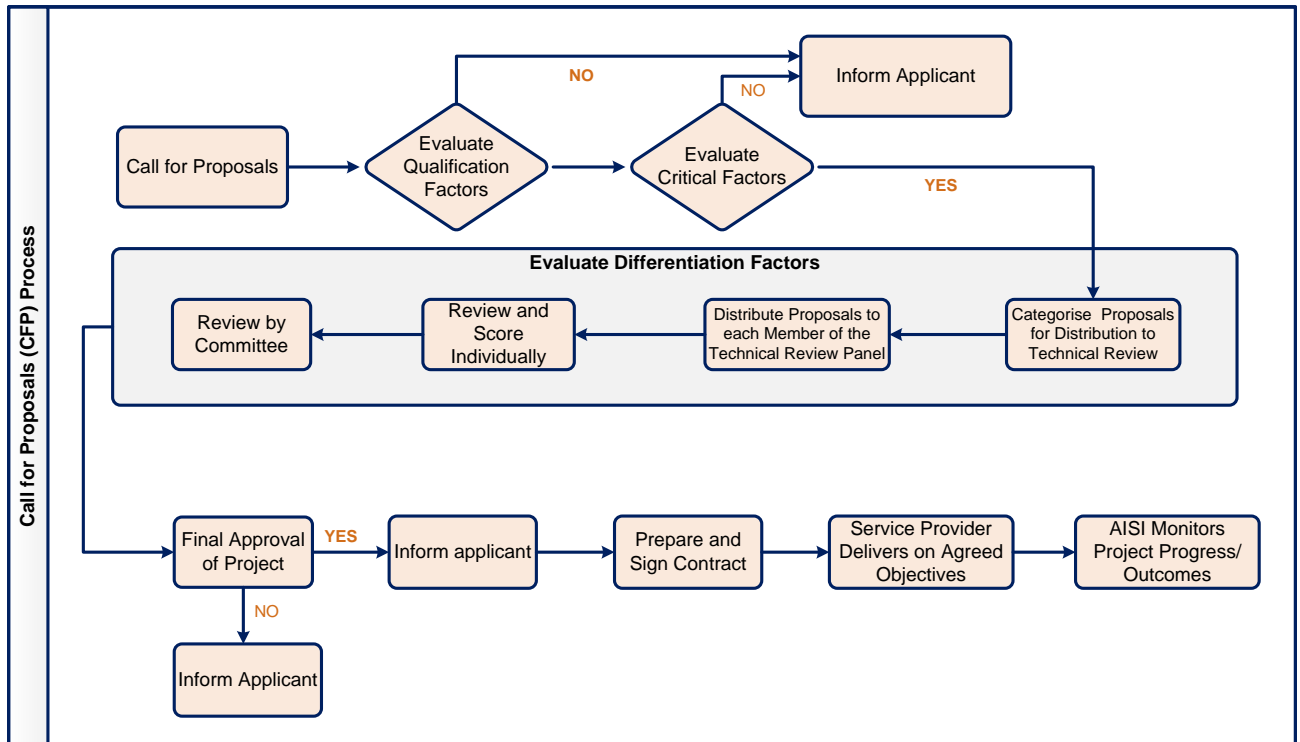


Figure 2: Call for Proposal Assessment Process.

5 EVALUATION PROCESS AND CRITERIA

5.1 EVALUATION OF PROPOSALS

All proposals will be evaluated by a technical review committee for functionality, price and B-BBEE. Based on the results of the evaluation process, the AISI will approve the awarding of the contract to successful beneficiaries. The [proposal template](#) which is also published with this CFP is required to be completed and submitted. The evaluations of the CFP will be based on the information provided in the [proposal template](#) and any additional documentation requested. The qualification, critical and differentiation evaluation will be performed for all applications.

A two-phase evaluation process will be followed:

- The first phase includes qualification, critical and differentiation evaluation factors.
- The second phase includes the evaluation of price and B-BBEE status.

Price and B-BBEE will only be considered after the first phase has been evaluated and accepted. Only proposals that achieved the minimum qualification score for functionality will

be evaluated further using the 80/20 preference point system; where 80 points will be dedicated to price and 20 points to B-BBEE status.

5.1.1 QUALIFICATION AND CRITICAL EVALUATION FACTORS

The assessment criteria for the evaluation of all project proposals are firstly divided into qualification evaluation factors (based on the service provider) and critical evaluation factors (based on the proposal). These are shown in Table 1. For the qualification and critical factors, any **NO** answer immediately disqualifies the proposal. This evaluation will be done by the review committee.

The [proposal template](#), which is published with this CFP, must be completed and submitted. The evaluation of the CFP will be based on the information provided in the [proposal template](#) and any additional documentation requested.

5.1.2 DIFFERENTIATION EVALUATION FACTORS

The differentiation factors for the evaluation of all project proposals are shown in Table 2 and Table 3. Integrators and Sub-Systems Supplier applications will be evaluated using Table 2, whereas SMME applications will be evaluated using Table 3. **Please indicate if you are applying as an Integrator and Sub-Systems Supplier or SMME in the [proposal template](#).**

Each differentiation factor is assigned a score (maximum 10), which is then weighted according to the importance of the factor. Please note the following:

Proposals with functionality / technical points of less than the pre-determined minimum overall percentage of 65% and less than 50% on any of the individual criteria will be eliminated from further evaluation.

Table 1: Qualification and Critical evaluation factors for assessing project proposals

Qualification Evaluation Factors	Yes	No
South African registered company		
Valid tax clearance certificate		
Critical Evaluation Factors	Yes	No
Project within thematic area or continuation of existing AISI supported project		
The project can be completed within the specified duration		

Is the costing for the project correct?		
Does the project fall within the predetermined budget category?		
Technology Readiness Level (TRL) value \geq 4 at start of project		
No duplication of infrastructure, product or service?		
Is the project outside of normal beneficiary operations?		
Completed proposal template		
Aeronautics/space/defense/marine/other manufacturing industries related?		
Is the application complete?		
Submission of CFP Terms of Reference (this document)		
Projects previously supported by the AISI are completed and deliverables have been achieved (If applicable)		

Table 2: Differentiation Evaluation for Integrators and Sub-Systems Suppliers

Differentiation Factors Integrators and Sub-Systems Suppliers		Score	Weight	Weighted Score
Factor	Scoring	(/10)	(%)	
Strategic nature and relevance of project/technology to South African marine manufacturing supplier development	<p>Project/Technology contributes to SA development by adhering to:</p> <ul style="list-style-type: none"> • More than one government policy and/or strategic document (assigned score: 10) • One government policy and/or strategic document (assigned score: 5) • No government policies and/or strategic documents (assigned score: 0) 		15	
Favorable ratio of self-investment if not SMME	<p>Co-investment from applicant if NOT SMME</p> <ul style="list-style-type: none"> • More than or equal to 100% of requested funds (assigned score: 10) • 75 - 99% of requested funds (assigned score: 8) • 50 - 74% of requested funds (assigned score: 6) • 25 – 49% of requested funds (assigned score: 4) • 5 - 24% of requested funds (assigned score: 2) • Less than 5% (assigned score: 0) 		15	
Collaborative nature of project	<p>Involvement of (excluding organisation submitting proposal):</p> <ul style="list-style-type: none"> • More than 3 organisations, minimum 2 SMMEs (assigned score: 10) • 2 – 3 organisations, minimum 1 SMME (assigned score:5) • No collaboration (assigned score 0) <p><i>The role of the SMMEs on the project should be clearly indicated</i></p>		15	
Human Capital Development	<p>Number of jobs potentially retained, created or personnel to be trained:</p> <ul style="list-style-type: none"> • More than 5 (assigned score 10) • 4 – 5 (assigned scored: 8) • 1 – 3 (assigned score: 5) • None (assigned score: 0) 		10	

Differentiation Factors Integrators and Sub-Systems Suppliers		Score	Weight	Weighted Score
Factor	Scoring	(/10)	(%)	
Industry Development	<p>Submission of a plan that details how skills, knowledge transfer and technical development will be gained through the project and transferred to industry i.e. how will the project result in suppliers being developed on a technical level (e.g. lectures, workshops, presentations etc.)</p> <ul style="list-style-type: none"> The plan successfully addresses all applicable aspects, no limitations (assigned score: 10) The plan addresses the criterion thoroughly, but with a small number of limitations (assigned score: 8) The plan broadly addresses the criterion, but there are significant weaknesses (assigned score: 5) The plan fails to address the criterion and/or cannot be assessed due to missing or incomplete information (assigned score: 0) 		10	
Quality and Feasibility	<p>Quality and overall direction of proposal:</p> <ul style="list-style-type: none"> The proposal successfully addresses all applicable aspects, no limitations (assigned score: 10) The proposal addresses the criterion thoroughly, but with a small number of limitations (assigned score: 8) The proposal broadly addresses the criterion, but there are significant weaknesses (assigned score: 5) The proposal fails to address the criterion and/or cannot be assessed due to missing or incomplete information (assigned score: 0) 		15	
	<p>Are the objectives and methodology appropriate for the proposed work and time frame?</p> <ul style="list-style-type: none"> The proposal successfully addresses all applicable aspects, no limitations (assigned score: 10) The proposal addresses the criterion thoroughly, but with a small number of limitations (assigned score: 8) The proposal broadly addresses the criterion, but there are significant weaknesses (assigned score: 5) 		10	
	<ul style="list-style-type: none"> The proposal fails to address the criterion and/or cannot be assessed due to missing or incomplete information (assigned score: 0) 			
	<p>Does the applicant have the relevant technical expertise and industry experience to undertake the project:</p> <ul style="list-style-type: none"> More than 10 years (assigned score: 10) 5 – 10 years (assigned score: 8) Less than 5 years (assigned score: 5) 		10	
Total			100	100

Table 3. Differentiation Evaluation for SMMEs

Differentiation Factors (SMMEs)		Score	Weight	Weighted Score
Factor	Scoring	(/10)	(%)	
Strategic nature and relevance of project/technology to South African marine manufacturing supplier development	<p>Project/Technology contributes to SA development by adhering to:</p> <ul style="list-style-type: none"> • More than one government policy and/or strategic document (assigned score: 10) • One government policy and/or strategic document (assigned score: 5) • No government policies and/or strategic documents (assigned score: 0) 		15	
Collaborative nature of project	<p>Involvement of:</p> <ul style="list-style-type: none"> • More than 3 organisations, minimum 1 SMME (assigned score: 10) • 2 – 3 organisations, minimum 1 SMME (assigned score:5) • No collaboration (assigned score 0) <p><i>The role of other SMMEs on the project should be clearly indicated</i></p>		10	
Human Capital Development	<p>Number of jobs potentially retained, created or personal to be trained:</p> <ul style="list-style-type: none"> • More than 5 (assigned score 10) • 3-5 (assigned scored: 8) • Less than 2 (assigned score: 5) • None (assigned score: 0) 		10	
Co-Funding	<p>The applicant commits the following co-funding as a percentage of the total project funds:</p> <ul style="list-style-type: none"> • More than 80% of the total project funding (assigned score 10) • Between 50% and 80% of total project funding (assigned score 8) • 25% of total project funding (assigned score 5) • No co-funding (assigned score 0) 		10	

Differentiation Factors (SMMEs)		Score	Weight	Weighted Score
Factor	Scoring	(/10)	(%)	
Industry Development	<p>Submission of a plan that details how skills, knowledge transfer and technical development will be gained through the project and transferred to industry and the aerospace supplier base i.e. how will the project result in suppliers being developed on a technical level (e.g. lectures, workshops, presentations etc)</p> <ul style="list-style-type: none"> • The plan successfully addresses all applicable aspects, no limitations (assigned score: 10) • The plan addresses the criterion thoroughly, but with a small number of limitations (assigned score: 8) • The plan broadly addresses the criterion, but there are significant weaknesses (assigned score: 5) • The plan fails to address the criterion and/or cannot be assessed due to missing or incomplete information (assigned score: 0) 		15	
Quality and Feasibility	<p>Quality and overall direction of proposal</p> <ul style="list-style-type: none"> • The proposal successfully addresses all applicable aspects, no limitations (assigned score: 10) • The proposal addresses the criterion thoroughly, but with a small number of limitations (assigned score: 8) • The proposal broadly addresses the criterion, but there are significant weaknesses (assigned score: 5) • The proposal fails to address the criterion and/or cannot be assessed due to missing or incomplete information (assigned score: 0) 		15	

	<p>Are the objectives and methodology appropriate for the proposed work and time frame?</p> <ul style="list-style-type: none"> The proposal successfully addresses all applicable aspects, no limitations (assigned score: 10) The proposal addresses the criterion thoroughly, but with a small number of limitations (assigned score: 8) The proposal broadly addresses the criterion, but there are significant weaknesses (assigned score: 5) 		10	
Differentiation Factors (SMMEs)		Score	Weight	Weighted Score
Factor	Scoring	(/10)	(%)	
	<ul style="list-style-type: none"> The proposal fails to address the criterion and/or cannot be assessed due to missing or incomplete information (assigned score: 0) 			
	<p>Does the applicant have the relevant technical expertise and industry experience to undertake the project</p> <ul style="list-style-type: none"> More than 10 years (assigned score: 10) 5 – 10 years (assigned score: 8) Less than 5 years (assigned score: 5) 		15	
Total			100	100

6 PROPOSAL SPECIFICATION

All proposals are to be submitted in a format as specified in the CFP document (a [template](#) is provided under Annexure A).

7 ELIMINATION CRITERIA

Proposals will be eliminated under the following conditions:

- Submission after the deadline date and time;
- Incomplete submissions;
- [Proposal template](#) not completed, signed and submitted (Section 22, Annexure A);
- CFP compliance checklist not signed and submitted (Section 18);
- Declaration of Conflict of Interest not signed and submitted (Section 19);
- Declaration of Conflict of Financial Interest not signed and submitted (Section 20);
- Final Declaration not signed and submitted (Section 21);
- No B-BBEE certificate;
- Companies that have a B-BBEE level of non-compliant;
- No Valid Tax Clearance Certificate; and
- No signed CFP Terms of Reference (this document), each page should be initialled and submitted with the proposal.

8 PROGRAMME DURARION

The Programme, as currently envisaged, incorporates the following key dates:

- Issue of CFP documents: 01 December 2020
- Submission closing date and time: 15 December at 16h00
- Start of first interventions: 01 February 2021
- Completion of first interventions: 28 February 2022
- Validity of CFP: 28 February 2023

9 TIMELINE FOR INTERVENTIONS

The first set of priority interventions will start immediately after successful evaluation by the technical committee and will be expected to be completed no later than 12 months after initiation. However, the CFP results will be valid until 31 March 2022 so that if further funding becomes available, identified beneficiaries contacted.

10 SUBMISSION OF CFP

As a result of the COVID-19 pandemic, all CFP documents shall be submitted electronically via email,

- marked for attention Yolandi Oosthuizen <yoosthuizen@csir.co.za> ,
- with “**AISI Marine Manufacturing Supplier Development Programme**” as the subject line.

All CFP documents must be received no later than the stipulated closing date and time. Any CFP submitted after the stipulated time and date will be automatically disqualified.

All queries pertaining to the CFP must be forwarded via email,

- marked for attention Yolandi Oosthuizen <yoosthuizen@csir.co.za> ,
- with “**AISI Marine Manufacturing Supplier Development Programme**” as the subject line.

Proposals submitted by companies must be signed by a person or persons duly authorised.

11 DEADLINE FOR SUBMISSION

Proposals must be submitted electronically (to the address mentioned above) by no later than the closing date of **Tuesday, 15 December 2020 before 16h00**.

Where a proposal is not received by the AISI by the due date and at the stipulated time, it will be regarded as a late submission. Late submissions will not be considered.

12 GENERAL TERMS, GUIDELINES AND KEY POINTS

Any South African **Integrators and Sub-Systems Suppliers** and **SMMEs** are invited to submit proposals in support of this call. Applicants are encouraged to propose projects with the support of a consortium of partners. Such partners should ideally co-fund/contribute to the project. Please note the following:

- a. Beneficiaries who have not completed and submitted all deliverables, as per the projects undertaken with the AISI during the previous project cycle, will not be considered for funding.
- b. An organisation may submit more than one proposal but only one project can be supported per company.
- c. The AISI does not fund feasibility studies.

- d. AISI reserves the right not to engage further with the participants should the CFP not meet or address the AISI's needs.
- e. The AISI reserves the right to cancel this CFP, or not to appoint any participant should the business condition warrant such a move. This will be done in line with the spirit of PPPFA and its associated regulations.
- f. More than one company will be supported through this call.
- g. All project proposals, relevant documentation, data and information will be treated as confidential.
- h. The process of evaluating all proposals will be conducted in a fair and confidential manner.
- i. All technical experts in the review committee are also bound by an obligation of confidentiality.
- j. Contracts will be entered into between the CSIR (on behalf of the AISI) and the successful institution(s) for each successful project proposal.
- k. A payment schedule will be negotiated on a project-by-project basis.
- l. Even though SMMEs will not be evaluated on co-investment it is encouraged for SMMEs to co-fund the project as well.
- m. Local Integrators and Sub-Systems Suppliers are required to utilise local SMMEs in the proposed project.
- n. Subject to the nature and scope of a project, a Project Manager from the AISI will be the primary technical contact between the AISI and the recipient.
- o. Submit your applications and enquiries via email to nroux@csir.co.za.
 - Contact by any means whatsoever with AISI personnel is not permitted during the CFP process other than as required through existing service arrangements and/or as requested by the AISI as part of the CFP process.
 - Any form of canvassing by an applicant to any member of staff or supplier, for purposes of influencing the process, will automatically disqualify the applicant from the evaluation process.
 - Applicants shall not offer or give any consideration of any kind to any employee or representative of the AISI as an inducement or reward for doing, or refraining from doing, any act in relation to the obtaining or execution of this or any other contract with the AISI.
 - Failure to comply will render your submission non-responsive and disqualified.
- p. Companies receiving support will be based on merit.
 - The AISI will nominate the applicants' who's CFPs are determined to be the most advantageous to the AISI, taking into consideration the technical suitability of the shortlisted participant.

- q. The terms participant, applicant, beneficiary and SMME will be used interchangeable and must be read in context with the sentence in which they are used.
- r. The applicant accepts that the results of any analysis of their business will be shared with the AISI and that CSIR staff may be involved on-site as part of the audit teams in addition to independent audit staff.

13 COST of CFP

Applicants are expected to fully acquaint themselves with the conditions, requirements and specifications of this CFP before submitting their CFP. Each applicant assumes all risks for resource commitment and expenses, direct or indirect, of proposal preparation and participation throughout the CFP process. The AISI is not responsible – directly or indirectly for any costs incurred by applicants in the preparation and submission of the CFP.

14 VALIDITY AND CORRECTNESS OF RESPONSES

The applicant confirms satisfaction regarding the correctness and validity of its proposal.

15 RESPONSIBILITY TO EXECUTE, AND FAILURE TO COMPLY

The successful applicant hereby accepts full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on him/her under this CFP.

The Respondent hereby offers to render all the services described in the attached document (if any) to the AISI on the terms and conditions and in accordance with the specifications stipulated in this CFP documents.

16 VERIFICATION OF DOCUMENTS

- a. Applicants should check the numbers of the pages to satisfy themselves that none are missing or duplicated. No liability will be accepted by the AISI in regard to anything arising from the fact that pages are missing or duplicated.
- b. Telegraphic and telefax submissions will not be accepted.
- c. Only submissions via email will be accepted.

16.1 The AISI reserves the right to:

- a. Amend any CFP conditions, validity period, specifications, or extend the closing date and/or time of CFP before the closing date. All applicants, to whom the CFP documents have been issued, will be advised in writing of such amendments on time;
- b. Verify any information contained in an CFP;
- c. Request documentary proof regarding any CFP issue;
- d. Not appoint any applicant;
- e. Vary, alter, and/or amend the terms of this CFP, at any time prior to the finalisation of its adjudication hereof;
- f. Cancel or withdraw this CFP at any time, without attracting any liability;
- g. Cancel or withdraw from this CFP as a whole or in part without furnishing reasons and without attracting any liability; and
- h. Request an applicant to do a presentation to the technical review committee.

17 DISCLAIMERS

- The AISI has produced this CFP in good faith. However, the AISI, its agents and its servants do not warrant its accuracy or completeness. To the extent that the AISI is permitted by law, the AISI will not be liable for any claim whatsoever and howsoever arising (including, without limitation, any claim in contract, negligence or otherwise) for any incorrect or misleading information contained in this CFP due to any misinterpretation of this CFP.
- This CFP is a request for CFP only and not an offer document; answers to it must not be construed as acceptance of an offer or imply the existence of a contract between the parties.
- The AISI makes no representation, warranty, assurance, guarantee or endorsements to any applicant concerning the CFP, whether with regard to its accuracy, completeness or otherwise and the AISI shall have no liability towards the respondent or any other party in connection therewith.

18 CFP COMPLIANCE CHECK LIST

To be completed by the applicant:

- I/We hereby undertake to render services described in the attached CFP documents as and when requested to the AISI in accordance with the requirements stipulated in CFP Number: **002/01/122020**.
 - The following documents will be deemed to form and be read and construed as part of this CFP. The documents are:
 - CFP Terms of Reference (this document)
 - The [Proposal Template](#) to the CFP
 - I/We confirm that I/we have satisfied myself/ourselves as to the correctness and validity of my/our CFP proposal and that the proposal cover all the services specified in the documents.
 - I/We declare that I/we have no participation in any collusive practices with any other applicant or third party regarding this or any other CFP.
 - I/we confirm that I/we am duly authorised to sign this document.

NAME (PRINT)
CAPACITY
SIGNATURE
NAME OF FIRM
DATE

WITNESSES	
1
2

19 DECLARATION OF CONFLICT OF INTEREST FORM (APPLICANT)

This declaration of interest must be completed and submitted with the CFP. Failure to do so may result in the elimination of the Applicant's CFP.

Declaration of Interest - AISI CFP 002/01/12/2020

Are any staff members, from your company involved in this CFP process, connected or have any relationship with anyone employed by the AISI/CSIR?

Yes		No	
-----	--	----	--

If yes, please state particulars:

20 Declaration of Conflict of Financial Interest - AISI CFP 002/01/12/2020

Is the integrator or sub-systems supplier/SMME receiving support for similar interventions from any other South African government department or international organisation?

Yes		No	
-----	--	----	--

If yes, please state particulars:

21 DECLARATION

I, _____ (THE UNDERSIGNED), DULY AUTHORISED, CERTIFY THAT THE INFORMATION FURNISHED IN THIS CFP IS CORRECT. I ACCEPT THAT THE CSIR MAY TAKE APPROPRIATE ACTIONS, DEEMED NECESSARY, SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature

Date

Position

Name of applicant

END OF CFP

22 [ANNEXURE A: PROPOSAL TEMPLATE](#) (provided)